

Minutes of the Regular Business Meeting of the Board of Education of the Township of Wyckoff, County of Bergen, New Jersey, held on Monday, September 19, 2016, 7:12 PM, at the Eisenhower Middle School, 344 Calvin Court, Wyckoff, NJ 07481, President Francin presiding:

I. Members Present: Rob Francin, President
 Lisa Martone, Vice President
 Chris Della Pietra
 Frederic Farcy
 Nick Mamola
 Gina Nico
 Samir Taneja

Absent: None

Staff Present: Dr. Richard Kuder, Superintendent
 Alan C. Reiffe, Business Administrator/
 Board Secretary

In compliance with the New Jersey Open Public Meetings Law, a notice of the meeting stating time, dates and, location has been sent to The Ridgewood News, The Record, The Suburban News, Wyckoff Patch.com, The Wyckoff Library, and the Township Clerk.

Recognition of Visitors: There were 22 members of the staff and community present.

Ethan Semendinger led the flag salute.

Mr. Dan McHugh and Mr. Tim Murtha were in the audience and were introduced. Both men are running unopposed for the Board of Education this November.

Proclamations/Presentations

Dr. Kuder presented Eagle Scout Ethan Semendinger with his framed resolution. He also reviewed Ethan's project in which he refurbished the evacuation path in the wooded area behind Coolidge School.

Dr. Kuder also accepted the \$50,000 Wyckoff Education Foundation donation, presented by Wyckoff Education Foundation President Carolina McAuley and Vice President Michele VanSlooten to be used for the Eisenhower School STEM Lab and 4 Makerspaces at the Elementary Schools.

II. COMMUNICATION ON AGENDA ITEMS

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public". Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

Mr. Francin opened the meeting and invited questions or comments from the public on the agenda items. There were none.

III. BOARD PRESIDENT'S REPORT

Mr. Francin welcomed the audience to the first Board Meeting of the new school year. He mentioned that the opening of the schools went smoothly and there were no busing issues to report. Mr. Francin congratulated Dr. Kuder on recently achieving his doctorate degree in education.

IV. SUPERINTENDENT'S REPORT

Dr. Kuder also welcomed everyone back to school and mentioned that the beginning of the school year went very well. Dr. Kuder spoke about the teacher convocation, which was held on September 1st, and guest speaker Paul Gonzales' motivational speech.

Dr. Kuder reported that opening day enrollment was 2060 students which represents a decrease of 16 students since June.

V. BUSINESS ADMINISTRATOR'S REPORT

Nothing to report.

VI. ACTION ITEMS

Motion by Lisa Martone seconded by Fred Farcy to approve the following agenda items:

A. FISCAL MANAGEMENT

1. Minutes as follows:

- a. August 29, 2016 – Regular Business Meeting
- b. August 29, 2016 – Private Executive Meeting

2. To approve the Bill List as follows:

DATE	DESCRIPTION	WARRANT NO.	AMOUNT
09/15/16	Payroll - Net Pay	Wire Transfer	678,009.42
09/15/16	Payroll - Agency	Wire Transfer	468,696.87
09/15/16	Payroll - FICA	Wire Transfer	82,468.27
09/15/16	Payroll - DCRP	Wire Transfer	31.50
09/01/16	Bills List	18936-18937	260,775.00
09/19/16	Bills List	18938-19083	944,166.31
09/20/16	Health Benefits	Wire Transfer	374,669.24
10/01/16	Debt Payment	Wire Transfer	348,996.88

- ##### 3. BE IT RESOLVED that the Board of Education acknowledges and accepts the certification from the Board Secretary that as of month ending August 31, 2016, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

- 4. **BE IT FURTHER RESOLVED** that the Wyckoff Board of Education acknowledges that it receives and accepts the report of the School Business Administrator/Board Secretary for the month ending August 31, 2016 and certifies that the report indicates that no major account or fund is over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 5. **BE IT RESOLVED** to approve the budgetary transfers as per attached.
- 6. To approve the acceptance of gifts as per attached.
- 7. Nonpublic Nursing, Nonpublic Textbook, Nonpublic Technology, and Chapter 192/193 To authorize the submission of the Nonpublic Project Completion Report for the 2015-2016 School Year.
- 8. To authorize the submission of the No Child Left Behind (NCLB) Final Expenditure Report for the 2015-2016 School Year.
- 9. To authorize the Business Administrator to transfer \$6,322 from the General Fund into the Summer Program Enterprise Fund to cover its 2016-2017 fund balance deficit.

B. OPERATIONS AND MANAGEMENT

- 1. To accept the Annual Facilities Checklists – Health and Safety Evaluation of School Buildings for the 2016-2017 school year as per attached.
- 2. To approve the Evacuation Site Agreements that are on file in the Board of Education Office.
- 3. To amend Item VII.B.2 OPERATIONS AND MANAGEMENT on the August 29, 2016 Regular Business Meeting as follows:

To approve the following Eisenhower Middle School STEM Lab change orders in the total amount of \$12,638.97 resulting in an adjusted allowance of \$0 remaining. The total Contract Sum is increased by \$2,199.20 and is now \$378,699.20.

1	8/1/2016	Re-routing of Drain Line Location @ Door # 304	\$5,011.84
2	8/24/2016	Revision of Return and Supply Duct Elevation	\$2,492.25
3	8/24/2016	Change Flooring Back to VET from VCT	\$2,000.00
4	8/24/2016	Repairs and Extension of Ceiling Grid	\$1,431.59
5	8/24/2016	Modification of Door Opening #304 Due to Re-routing of Roof Drain	\$1,703.29

C. PERSONNEL

The Superintendent's recommendation in regard to personnel matters:

1. To approve the appointment of *Carol Francica*, Cafeteria/Recess Aide, Eisenhower Middle School, \$12.50 per hour, 12.5 hours per week, effective date pending clearance of required documents through June 30, 2017.
2. To approve the appointment of *Kristen Allemand*, Playground Aide, Lincoln School, \$12.50 per hour, 10 hours per week, with an effective start date pending clearance of required documents through June 30, 2017.
3. To approve the appointment of *Beth Herina*, Kindergarten Aide, Coolidge School, 26.68 hours per week, \$20.30 per hour, with an effective start date pending clearance of required documents through June 30, 2017.
4. To approve the extension of the approximate end date of the parental leave request for Staff Member #5105 from January 3, 2017 to June 30, 2017.
5. To extend the appointment of *Kristina Nienhouse*, Leave Replacement Grade 4 Teacher, Sicomac School, BA Step 1, \$51,331 pro-rated from January 3, 2017 through June 30, 2017.
6. To approve the medical leave request under FMLA for Staff Member #5041 with an approximate effective date of September 22, 2016 through an approximate end date of November 17, 2016.
7. To approve the parental leave request of Staff member #4161 with an approximate start date of February 1, 2017 through an approximate end date of June 30, 2017.
8. To approve the parental leave request of Staff Member #5332 with an approximate start date of January 3, 2017 through an approximate end date of May 25, 2017.
9. To approve the parental leave request of Staff Member #4889 with an approximate start date of January 3, 2017 through an approximate end date of June 1, 2017.
10. To approve the appointment of *Julie Dorlon*, Leave Replacement Home Economics Teacher, Eisenhower Middle School, Ba Step 1, \$51,331 pro-rated, with an approximate effective date of October 4, 2016 through an approximate end date of November 17, 2016.
11. To approve the additional summer hours at the summer curriculum rate, not to exceed 6 total hours, for the following staff members to work on Math in Focus (MIF) online tool updates:

Cheryl Doughan
Monica Montagni
Nancy Perry
Laura Giumarra
12. To approve ten hours each, at the hourly summer rate of \$38.50, for *Caroline Petermann* and *Laura Giumarra* to work on Response to Intervention.
13. To approve, for second reading and adoption, the following Teacher Leader Job Descriptions as per attached.

Professional Development Coordinator
 Elementary Makerspace Coordinator
 K- 5 Atlas Curriculum Mapping Coordinator
 Elementary School Test Leader
 Middle School Test Leader

14. To approve the appointment of the following Teacher Leaders, to be paid at their hourly rate, not to exceed thirty hours each, for the 2016-2017 school year:

Stacey Linzenbold - Elementary Makerspace Coordinator
Jason Opremcak - Elementary School Test Leader
Kristin Caputo - Middle School Test Leader
Nicole Sattiriou - Professional Development Coordinator
Jessica Lacasse - Professional Development Coordinator

15. To approve the increase in hours at her hourly rate, not to exceed 12.5 hours per week, for *Loretta Ross*, Playground Aide, Coolidge School, to assist in providing adequate student supervision.
16. To approve the 2016-2017 Substitute List as per attached.
17. To approve the 2016-2017 Field Placements and Student Teacher Assignments as per attached.

D. INSTRUCTION AND PROGRAM

1. To approve the costs associated with the out-of-district placements as per attached.
2. To approve the annual nonresident annual tuition fee of \$17,817 for Students #159122 and #148124 for the 2016-2017 school year, to be billed on a pro-rated, monthly rate of \$1,781.70 until domicile is established in accordance with Board Policy #5111.
3. To approve the contract with Innovative Therapy Group, LLC to provide a Speech Language Pathologist for the Extended School Year Program at an hourly rate of \$70 that does not exceed a total cost of \$350.00.
4. To approve the contact with Pascack Valley Council for Special Education to provide Applied Behavioral Analysis Parent Training to parents at a cost of \$175 per family per child, with a total cost not to exceed \$1,050, for the 2016-2017 school year.
5. **BE IT RESOLVED** by the Wyckoff Board of Education (hereinafter referred to as The "Board") that the terms, stipulations and conditions as established in the Settlement Agreement and Release between the Board and the parents of a student whose name is on file in the Superintendent's office, which is annexed to this Resolution, are hereby adopted and approved by the Board.

The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Settlement Agreement and Release, and any other documents necessary to effectuate the settlement.

E. GOVERNANCE

1. To approve in accordance with Board Policies #0147, #3440 and #4440, reimbursement for travel and related expenses as per attached, where such travel and related expenses have been previously reviewed by the building principal/supervisor, and the chief school administrator has determined that such travel and related expenses promotes the delivery of instruction or furthers the efficient operation of the school district and is fiscally prudent as per attached.
2. To approve the reading/adoption of the attached Wyckoff Township Board of Education Policies and Regulations.
3. To approve the revised 2016 Board Meeting Schedule as per attached.
4. To authorize the submission of the Anti-Bullying Bill of Rights Act Self-Assessment for the 2015-2016 school year.
5. To authorize the submission of the Statement of Assurance Regarding the Use of Paraprofessional Staff for the 2016-2017 school year.
6. To approve the Board and District Goals for the 2016-2017 school year as per attached.
7. **WHEREAS**, Ethan Paul Semendinger, attended the Wyckoff Public Schools; and

WHEREAS, Ethan Paul Semendinger began as a Tiger Cub in Pack 198, progressed through the ranks of Wolf, Bear, and Webelo, earned his Arrow of Light Award, bridged to Troop 89 where he held numerous leadership positions including Bugler, Newsletter Scribe, Assistant Patrol Leader, Troop Guide, Instructor and Patrol Leader; and

WHEREAS, Ethan Paul Semendinger's Eagle Project was held at Coolidge School where he refurbished the evacuation path in a wooded area behind the school to ensure the safety of the students; and

WHEREAS, Ethan Paul Semendinger served with distinction; and

WHEREAS, Ethan Paul Semendinger has demonstrated being trustworthy, loyal, helpful, friendly, courteous, kind, obedient, cheerful, thrifty, brave, clean and reverent; now

THEREFORE, BE IT RESOLVED, that the members of the Wyckoff Board of Education express their appreciation in recognition of his high standards of performance to Ethan Paul Semendinger for his attainment of the Eagle Scout Award; and

BE IT FURTHER RESOLVED, that the Wyckoff Board of Education present Ethan Paul Semendinger with a framed copy of this resolution as an expression of their appreciation; and

BE IT FURTHER RESOLVED, that a copy of the resolution be recorded in the minutes of this meeting.

Roll Call Vote:

Della Pietra —YES Farcy —YES Francin — YES Martone - YES

Mamola – YES Nico – YES Taneja — YES

VII. COMMUNICATION FROM PUBLIC

A Sicomac School parent asked about the additional \$13.00 which was added to the sports program fee structure by the Township Recreation Department and Dr. Kuder explained that the fee is a pass-through charge of the district's custodial costs.

Another Sicomac School parent asked when the new preschool playground will be completed.

VIII. NEW BUSINESS ITEMS – None

IX. ADVANCE PLANNING

All Work Sessions and Regular Business Meetings are held at Eisenhower Middle School, 344 Calvin Court, Wyckoff, New Jersey 07481 unless otherwise noted.

Future Meeting Dates:

October 24, 2016

Work Session @ 6:30 pm

Regular Business Meeting @ 7:00 pm

Eisenhower Middle School, 344 Calvin Court, Wyckoff, New Jersey 07481

Anticipated Agenda Items:

- a. Summer School Update
- b. District PARCC Results Presentation

X. ADJOURNMENT

The meeting adjourned at 7:45 PM. and the Board went into Private Executive Session.



Alan C. Reiffe

Business Administrator/

Board Secretary