

Minutes of the Regular Business Meeting of the Board of Education of the Township of Wyckoff, County of Bergen, New Jersey, held on Monday, November 14, 2016, 7:10 PM, at the Eisenhower Middle School, 344 Calvin Court, Wyckoff, NJ 07481, President Francin presiding:

- I. Members Present: Rob Francin, President
 Lisa Martone, Vice President
 Chris Della Pietra
 Samir Taneja
 Gina Nico
- Absent: Nick Mamola
 Fred Farcy
- Staff Present: Dr. Richard Kuder, Superintendent
 Alan C. Reiffe, Business Administrator/
 Board Secretary

In compliance with the New Jersey Open Public Meetings Law, a notice of the meeting stating time, dates and, location has been sent to The Ridgewood News, The Record, The Suburban News, Wyckoff Patch.com, The Wyckoff Library, and the Township Clerk.

Recognition of Visitors: There were 20 members of the staff and community present.

Mr. Alan Reiffe led the flag salute.

Proclamations/Presentations

Mr. John Doller, Supervisor of Buildings and Grounds gave a PowerPoint presentation on the capital expenditure and other significant projects performed by the district's maintenance staff thus far in the 2016-2017 school year.

Mr. William Haines gave a PowerPoint presentation on the 2016 Summer School program.

Dr. Kuder thanked both Mr. Doller and Mr. Haines for their informative presentations.

II. COMMUNICATION ON AGENDA ITEMS

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public". Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

Mr. Francin opened the meeting and invited questions or comments from the public on the agenda items. There were none.

III. BOARD PRESIDENT'S REPORT

Mr. Francin spoke about the School Board Election results and congratulated Chris Della Pietra, Dan McHugh and Tim Murtha. Mr. Francin acknowledged Dr. Samir Taneja and Mr. Nick Mamola, who will be leaving the Board at the expiration of their terms in December, and thanked them for their service as Board Members.

IV. SUPERINTENDENT'S REPORT

Dr. Kuder congratulated all three newly elected Board Members.

Dr. Kuder spoke about parent conferences which were held last week and led by the students as opposed to the teachers. He also spoke about the Connected Parents Series, an interactive course for parents which will be offered several times per day.

Dr. Kuder acknowledged the retirement of Terry Burger, Lincoln School Art Teacher, and thanked her for her 23 years of service.

Lastly, Dr. Kuder reported that there was 1 suspension at Eisenhower Middle School and that enrollment as of October 31st was 2,058 students representing a decrease of 2 students since September 30th.

V. BUSINESS ADMINISTRATOR'S REPORT

Mr. Reiffe acknowledged the hard work put forth by the Maintenance Department Staff in completing the many capital improvement projects this past summer.

VI. ACTION ITEMS

Motion by Chris Della Pietra seconded by Lisa Martone to approve the following Board Agenda items:

A. FISCAL MANAGEMENT

1. Minutes as follows:
2.
 - a. October 24, 2016 – Work Session
 - b. October 24, 2016 – Regular Business Meeting
 - c. October 24, 2016 – Private Executive Meeting
3. To approve the Bill List as follows:

DATE	DESCRIPTION	WARRANT NO.	AMOUNT
11/07/16	Bills List	19319-19397	345,502.50
11/14/16	Payroll - Net Pay	Wire Transfer	652,516.16
11/14/16	Payroll - Agency	Wire Transfer	460,972.49
11/14/16	Payroll - FICA	Wire Transfer	77,991.62
11/14/16	DCRP	Wire Transfer	372.16
11/14/16	Bills List	19398-19447	382,096.80
11/18/16	Health Benefits	Wire Transfer	393,871.07

4. **BE IT RESOLVED** that the Board of Education acknowledges and accepts the certification from the Board Secretary that as of month ending October 31, 2016, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.
5. **BE IT FURTHER RESOLVED** that the Wyckoff Board of Education acknowledges that it receives and accepts the report of the School Business Administrator/Board Secretary for the month ending October 31, 2016 and certifies that the report indicates that no major account or fund is over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. **BE IT RESOLVED** to approve the budgetary transfers as per attached.
7. To approve the acceptance of gifts as per attached.
8. To accept and approve the increase in Nonpublic Security Aid for the 2016-2017 school year as follows:

Program	Original Budget Amount	Additional State Aid	Total Entitlement to Date
Nonpublic Security Aid	8,100	13,450	21,550

9. To authorize the Superintendent to apply for additional funding under Chapter 192/193 as follows:

Program	Original Entitlement	Prior Additional Funding	Current Additional Funding Request	Total Entitlement to Date
Compensatory Education	\$96,746	\$ -0-	\$4,300	\$101,046

B. OPERATIONS AND MANAGEMENT

1. To authorize the Business Administrator to purchase Cisco Catalyst Ethernet Switches and related items from CDW- Government, Inc., under State approved ESCNJ cooperative contract number 65MCSCCPs (15/16-11), at a cost of \$113,048.58.

C. PERSONNEL

The Superintendent's recommendation in regard to personnel matters:

1. To accept, with regret, the resignation for retirement purposes of *Terry Burger*, Art Teacher, Lincoln School, effective June 30, 2017.
2. To accept, with regret, the resignation of *Kristen Allemand*, Playground Aide, Lincoln School, effective November 4, 2016.
3. To affirm the Superintendent's decision to rescind the employment contract of Staff Member #5416 effective December 27, 2016.
4. To approve the appointment of *Margot Vreeland*, Grade 3 Leave Replacement Teacher, Washington School, B.A. Step 1, \$51,331 pro-rated, with an approximate effective date of December 15, 2016 through an approximate end date of May 1, 2017.
5. To approve the appointment of *Kristina Barbuto*, Special Education Aide, Coolidge School, \$20.30 per hour, 33.75 hours per week, effective date pending clearance of required documents through June 30, 2017.
6. To approve the appointment of *Sarah Marini*, Special Education Aide, Washington School, \$20.30 per hour, 33.75 hours per week, effective date pending clearance of required documents through June 30, 2017.
7. To approve the extension of the parental leave request of Staff Member #4718 for an additional month with an approximate end date of January 3, 2017.
8. To approve the extension for an additional month of the appointment of *Elizabeth Brown* as a Leave Replacement Grade 5 Teacher, Lincoln School, B.A. Step 1, \$51,331 pro-rated with an approximate end date of January 3, 2017.
9. To approve the extension of the medical leave request under FMLA for Staff Member #4298 with an approximate end date of December 30, 2016.
10. To approve an additional 27 hours, at her hourly rate, for *Leslie Carter* to aide three self-contained students who will be participating in Chorus at Sicomac School during the 2016-2017 school year.
11. To approve ten hours, to be paid at her hourly rate, for *Nicole Sottiriou* to work with the administration on producing the District Newsletter, *Wyckoff Schools Today*.
12. To approve the additional ten hours, at her hourly rate not to exceed a total of 30 hours, for *Susan Yadoff* to continue her responsibilities as the Nurse Coordinator for the 2016-2017 school year.
13. To approve a total, not to exceed twenty hours at her hourly rate, for *Donna Flato* to work as the District Preschool Coordinator for the 2016-2017 school year.
14. To approve the employment contract of *Patricia Salvati*, School Business Administrator/Board Secretary at an annual prorated salary of \$150,000 for the period of February 1, 2017 through June 30, 2017, approved by the Interim Executive County Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1, as per attached.

County Superintendent of Schools in accordance with N.J.A.C. 6A:23A-3.1, as per attached.

D. INSTRUCTION AND PROGRAM

1. To approve the costs associated with the out-of-district placements as per attached.
2. To approve the list of Independent Evaluators in accordance with State and Federal law as developed by Region I Directors of Special Services as per attached.
3. To approve the Eisenhower Middle School Boys' and Girls' Basketball Schedules for the 2016-2017 school year as per attached.

E. GOVERNANCE

1. To approve in accordance with Board Policies #0147, #3440 and #4440, reimbursement for travel and related expenses as per attached, where such travel and related expenses have been previously reviewed by the building principal/supervisor, and the chief school administrator has determined that such travel and related expenses promotes the delivery of instruction or furthers the efficient operation of the school district and is fiscally prudent as per attached.
2. To approve the reading/adoption of the attached Wyckoff Township Board of Education Policies and Regulations.
3. To approve the proposed Board of Education Meeting Schedule for 2017 as per attached.

Roll Call Vote:

Della Pietra —YES Farcy —ABSENT Francin — YES Martone - YES

Mamola – ABSENT Nico – YES Taneja — YES

VII. COMMUNICATION FROM PUBLIC

A Washington School Parent commented that the children loved the Summer School program and suggested that the program be promoted at her PTO meetings.

VIII. NEW BUSINESS ITEMS – None

Mr. Francin mentioned that a Private Executive Session will be held immediately following the adjournment of the Regular Business Meeting and that no action will be taken.

IX. ADVANCE PLANNING

All Work Sessions and Regular Business Meetings are held at Eisenhower Middle School, 344 Calvin Court, Wyckoff, New Jersey 07481 unless otherwise noted.

Future Meeting Dates:

December 12, 2016

Work Session @ 6:30 pm

Regular Business Meeting @ 7:00 pm

Eisenhower Middle School, 344 Calvin Court, Wyckoff, New Jersey 07481

Anticipated Agenda Items:

1. Opening of STEM Innovation Lab
2. Retirements

X. ADJOURNMENT

The meeting adjourned at 7:45 PM and the Board went into Private Executive Session.



Alan C. Reiffe

Business Administrator/
Board Secretary

Board Secretary