

Minutes of the Regular Business Meeting of the Board of Education of the Township of Wyckoff, County of Bergen, New Jersey, held on Monday, January 30, 2017, 7:00 PM, at the Eisenhower Middle School, 344 Calvin Court, Wyckoff, NJ 07481, President Francin presiding:

I. Members Present: Rob Francin, President
 Lisa Martone, Vice President
 Chris Della Pietra
 Fred Farcy
 Dan McHugh
 Tim Murtha
 Gina Nico

Absent: None

Staff Present: Dr. Richard Kuder, Superintendent
 Patricia A. Salvati, Assistant Business Administrator/
 Acting Board Secretary

In compliance with the New Jersey Open Public Meetings Law, a notice of the meeting stating time, dates and, location has been sent to The Ridgewood News, The Record, The Suburban News, Wyckoff Patch.com, The Wyckoff Library, and the Township Clerk.

Recognition of Visitors: There were 10 members of the staff and community present.

Ms. Grace White led the flag salute.

Proclamations/Presentations

Dr. Kuder and Grace White gave an update on the District's goals and vision for the future. They spoke about how our schools are meeting standards by supporting teachers as they develop new education practices that are more student centered. Professional development, parent education, and curriculum are focused on moving toward a more experience based approach.

II. COMMUNICATION ON AGENDA ITEMS

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public". Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

Mr. Francin opened the meeting and invited questions or comments from the public on the agenda items.

III. BOARD PRESIDENT'S REPORT

No report.

IV. SUPERINTENDENT'S REPORT

Dr. Kuder announced that Ms. Parry Aftab, an Eisenhower School parent, gave a presentation to the students on cyberbullying and internet safety. Ms. Aftab will continue to work with the students and is presenting to parents on the subject on Tuesday, February 7th at 7:30 PM.

Dr. Kuder mentioned that District Policies and Regulations are now searchable and can be found on the "BOE" tab on the district's website.

Dr. Kuder gave the HIB Grade Report and stated that the district achieved a score of 68 for each school. With regard to the EVVRS Report, Dr. Kuder stated that he will be reporting the findings at the next Board Meeting.

Lastly, Dr. Kuder reported that there were 3 suspensions at Eisenhower Middle School and that enrollment as of December 23, 2016 was 2,057 students representing a decrease of 1 student since November 30, 2016. There were no HIB incidents reported in the month of December.

V. BUSINESS ADMINISTRATOR'S REPORT

Ms. Salvati reported that budget development is ongoing. The Governor will be making his budget address on February 28th and state aid figures will be announced in early March.

VI. COMMITTEE REPORTS

Community Outreach Committee- Nothing to report.

Policy/Legislation Committee – Nothing to report

Education Committee – Nothing to report.

Finance Committee – Mr. Della Pietra reviewed the projected Fund Balance and stated that the preliminary budget will be approved at the March 20, 2017 Regular Business Meeting. He announced that the Public Budget Hearing will take place in April and the final adoption of the Budget will be on May 8th.

Facilities Committee – Mr. Farcy updated the Board on the recent sewer line blockage at Eisenhower Middle School and the ongoing lead testing on the water district wide.

With regard to 2017-2018 capital projects, Mr. Farcy reported that the completion of the HVAC at Washington School is on the list as well as the start of HVAC work at Coolidge School and possibly a district wide upgrade to the telephone system.

Personnel Committee – Nothing to report.

Negotiations Committee – Nothing to report.

VII. ACTION ITEMS

Motion by Lisa Martone seconded by Georgina Nico to approve the following Board Agenda items:

A. FISCAL MANAGEMENT

1. Minutes as follows:
 - a. December 12, 2016 – Regular Business Meeting
 - b. December 12, 2016 – Private Executive Meeting
 - c. January 9, 2017 – Reorganization/Regular Business Meeting
 - d. January 9, 2017 – Private Executive Meeting

2. To approve the Bill List as follows:

DATE	DESCRIPTION	WARRANT NO.	AMOUNT
12/20/16	SUI - 4th Qtr Pmt	Wire Transfer	1,229.58
12/22/16	Bills List	19598-19689	372,498.73
12/22/16	Payroll - Net Pay	Wire Transfer	648,725.03
12/22/16	Payroll - Agency	Wire Transfer	462,466.50
12/22/16	Payroll - FICA	Wire Transfer	76,899.03
01/12/17	Payroll - Net Pay	Wire Transfer	646,537.54
01/12/17	Payroll - Agency	Wire Transfer	480,002.98
01/12/17	Payroll - FICA	Wire Transfer	81,700.15
01/12/17	DCRP	Wire Transfer	385.36
01/13/17	Health Benefits	Wire Transfer	397,911.16
01/16/17	Bills List	19690-19751	931,191.52
01/27/17	Payroll - Net Pay	Wire Transfer	601,860.72
01/27/17	Payroll - Agency	Wire Transfer	470,122.92
01/27/17	Payroll - FICA	Wire Transfer	77,665.69
01/30/17	Bills List	19752-19823	183,387.12

3. **BE IT RESOLVED** that the Board of Education acknowledges and accepts the certification from the Board Secretary that as of month ending December 31, 2016, no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.
4. **BE IT FURTHER RESOLVED** that the Wyckoff Board of Education acknowledges that it receives and accepts the report of the School Business Administrator/Board Secretary for the month ending December 31, 2016 and certifies that the report indicates that

no major account or fund is over expended in violation of N.J.A.C. 6A:23A-16.10(c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. **BE IT RESOLVED** to approve the budgetary transfers as per attached.
6. To approve the acceptance of gifts as per attached.
7. To authorize the sale of used MacBook Pro laptop computers for \$250 per MacBook Pro. The devices will be sold, as is, with no guarantee, warranty or support service.
8. To approve the service agreement with WestUC to provide audio conferencing services for a 36 month term effective December 14, 2016 as per attached.
9. To request additional funding Chapter for 192/193 services for the 2016-2017 school year as follows:

Program	Initial Entitlement	Prior Funding Approved	Additional Funding This Request	Total Entitlement to Date
Compensatory Education	96,746	6,181	0	102,927
English as a Second Language	2,741	2,741		5,482
Transportation	15,300	0	0	15,300
Exam & Class – Initial	28,977	0	0	28,977
Exam & Class – Annual	11,191	0	0	11,191
Corrective Speech	21,204	4,948		26,152
Supplementary Instruction	32,957	8,789	2,825	44,571
Total Award	209,116	22,659	2,825	257,259

10. To approve the submission of an amendment to the No Child Left Behind (NCLB) Consolidated Grant Application for the 2016-2017 school year to include carryover funds in the amount of \$42,741.

B. OPERATIONS AND MANAGEMENT –

1. To approve the following Washington School Girls Bathroom Renovation change order in the total credited amount of \$5,000 resulting in an adjusted allowance of \$0 remaining. The total Contract Sum is decreased by \$5,000 and is now \$158,000:

C.O.#	DATE	DESCRIPTION	AMOUNT
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1	12/20/2016	Credit due to the Wyckoff BOE for unused "Allowance"	\$5,000
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2. To approve the following Washington School HVAC change order of a \$1,725 credit resulting in an adjusted contract sum of \$771,570.

C.O.#	DATE	DESCRIPTION	AMOUNT
4	1/24/2017	Credit due to the Wyckoff BOE for ceiling fans that were not removed.	\$ 1,725

C. PERSONNEL

The Superintendent's recommendation in regard to personnel matters:

1. To accept, with regret, the resignation of *Christine Smith*, Leave Replacement Social Worker/Guidance Counselor, Eisenhower Middle School, effective January 27, 2017.
2. To approve the appointment of *Vincenza Porporino*, Special Education Aide, Sicomac School, Step 1, Tier IV, \$20.30 per hour, 33.75 hours per week, effective January 31, 2017 through June 30, 2017.
3. To approve the appointment of *Suzanne Finan*, Leave Replacement Grade 4 Teacher, Lincoln School, B.A. Step 1, \$51,331 pro-rated, with an approximate effective date of February 6, 2017 through an approximate end date of March 17, 2017.
4. To approve the appointment of *Kimberly Reilly*, Leave Replacement Resource Teacher, Sicomac School, B.A. Step 1, \$51,331 pro-rated, with an approximate effective date of February 13, 2017 through an approximate end date of June 30, 2017.
5. To approve the parental leave request for Staff Member #5104 with an approximate effective start date of April 17, 2017 through an approximate end date of June 30, 2017.
6. To approve the parental leave request for Staff Member #5140 with an approximate effective date of May 1, 2017 through and approximate end date of December 1, 2017.
7. To approve the reappointment of *Jessica Viola* as Assistant Board Secretary effective February 1, 2017 through the date of the next Reorganization Meeting on or before January 8, 2018.
8. To approve an additional ten hours for *Susan Yadoff* to fulfill her duties as Nurse Coordinator for the remainder of the 2016-2017 school year as per attached.

9. To approve ten hours, to be paid at his hourly rate, for *Thomas DeLoughry* to work with the administration of producing the District Newsletter, *Wyckoff Schools Today*.
10. To approve the revised Field Placements and Student Teacher Assignments for the 2016-2017 school year as per attached.
11. To approved the revised Substitute List for the 2016-2017 school year as per attached.

D. INSTRUCTION AND PROGRAM

1. To approve the costs associated with the out-of-district placements as per attached.
2. To approve the Elementary and Secondary Education Act (ESEA) Accountability Action Plan - 2016 Participation Rate and Assurances as per attached.
3. To approve the following Grade 5 Field Trip locations for the 2016-2017 school year only as per attached:

High Exposure
266 Union Street
Northvale, New Jersey

Powerhouse Studios
49 E. Midland Avenue
Paramus, New Jersey

Dallas BBQ Restaurant
241 West 42nd Street
New York, New York

4. To approve the contract with Dr. Jamie Zibulsky to provide Response to Intervention (RTI) professional development to District elementary school teachers during the 2016-2017 school year at an hourly rate of \$100 for consultation services and an hourly rate of \$200 for skills training and not to exceed \$5,000 as per attached.
5. To approve the non-participation in the Special Education Medicaid Initiative Program (SEMI) for the 2017-2018 school year in accordance with N.J.A.C. 6A:23A-5.3, based on the district's demonstration that participation in SEMI would not prove a cost benefit to the district.
6. To approve the contract with Center for Excellence in STEM Education to provide iSTEM Professional Development Services for up to 20 days @\$1,350 per day, not to exceed a total of \$27,000 as per attached.
7. **BE IT RESOLVED** by the Wyckoff Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Addendum to the Agreement (hereinafter referred to as "Addendum") between the Board and the Parents of a student whose name is on file in the Superintendent's office, and which Addendum is located in the student's file, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are

hereby authorized and directed to execute the Addendum, and any other documents necessary to effectuate the settlement.

E. GOVERNANCE

1. To approve, in accordance with the provisions of N.J.A.C. 6A:23A-7 and Board Policy #6471, reimbursement for travel and related expenses as per attached, where such travel and related expenses have been previously reviewed by the building principal/supervisor, and the chief school administrator has determined that such travel and related expenses promotes the delivery of instruction or furthers the efficient operation of the school district and is fiscally prudent as per attached.
2. To approve the reading/adoption of the attached Wyckoff Township Board of Education Policies and Regulations.

NONE

3. To approve the submission of the School Aide Statement of Assurance (SOA) for the second half of the 2016-2017 school year to the Interim Executive County Superintendent of Schools as per N.J.A.C.6A:32.
4. To accept the District and School Grade Report under Anti-Bullying Bill of Rights Act Self-Assessment for the 2015-2016 School Year.
5. To approve the 2017 Wyckoff Board of Education Committee Member List as per attached.
6. To approve the revised 2017 Wyckoff Board of Education Meeting Schedule as per attached.

Roll Call Vote:

Della Pietra —YES Farcy —YES Francin — YES Martone - YES

McHugh - YES Murtha — YES Nico — YES

VIII. COMMUNICATION FROM PUBLIC - None

IX. NEW BUSINESS ITEMS – None

Mr. Francin mentioned that a Private Executive Session will be held immediately following the adjournment of the Regular Business Meeting and that no action will be taken.

X. ADVANCE PLANNING

All Work Sessions and Regular Business Meetings are held at Eisenhower Middle School, 344 Calvin Court, Wyckoff, New Jersey 07481 unless otherwise noted.

Future Meeting Dates:

a. February 13, 2017

Work Session @ 6:30 pm
Regular Business Meeting @ 7:00 pm

Anticipated Agenda Items:

1. Yearbook Pictures
2. Special Education Program Update - Debra Herold

b. March 20, 2017

Work Session @6:30 pm
Regular Business Meeting @ 7:00 pm

Anticipated Agenda Items:

1. Preliminary Budget Hearing

XI. ADJOURNMENT

The meeting adjourned at 7:38 PM and the Board went into Private Executive Session.



Patricia A. Salvati
Assistant BA/Acting Board Secretary