

Wyckoff Public Schools

Richard D. Kuder, Superintendent of Schools
241 Morse Avenue
Wyckoff, New Jersey 07481

September 2015

Dear Parents,

Use of the internet for instructional purposes by students and staff members is common place in the Wyckoff Public Schools. The goal in providing this service to students and teachers is to promote educational excellence in our schools by facilitating access to resources, promoting innovative instruction, and increasing collaborative communication.

Along with access to computers and people all over the world comes the availability of material that may not be considered of educational value in a school setting. The Board requires school administrators and teachers to take precautions to restrict access to controversial materials by educating students about **their** responsibility to use the internet appropriately.

Student use of the district's internet connection is a privilege, not a right. Inappropriate use will result in suspension or revocation of those privileges.

Students are expected to abide by the generally accepted rules of internet etiquette. These include (but are not limited to) the following:

- Be polite. Do not become abusive in your messages to others.
- Use appropriate language. Do not swear, use vulgarities or any other inappropriate language. Illegal activities are strictly forbidden.
- Do not reveal your personal address or phone number.
- Only access acceptable internet sites.
- Note that electronic mail (e-mail) is not guaranteed to be private. People who operate the system do have access to all mail. Messages relating to or in support of illegal activities may be reported to the authorities.
- All communications and information accessible via the internet should not be assumed to be private property.

A complete version of Policy and Regulation #2361, "Acceptable Use of Computer Network/Computers and Resources" can be found on the District Website at www.wyckoffps.org under the Board of Education tab. Please carefully review the Policy and Regulation, **sign the Acceptable Use Agreement and Web Information Consent form (attached yellow sheet), and submit the completed signed form to your child(ren)'s school office.** Thank you for your attention to this important matter.

Sincerely,

Richard D. Kuder
Superintendent of Schools

Acceptable Use Agreement

Student Name (Please Print) _____ Teacher _____ Grade _____

Parent or Guardian (Since applicant is under the age of 18, a parent or guardian must also read this agreement.)

As the parent or guardian of this student, I have read the information contained in this letter, reviewed the Board of Education Policy and Regulation #2361, and grant permission for my son or daughter to access the internet. I confirm that I have advised my child to abide by the provisions stated. I understand that this internet access is designed for educational purposes. I understand the Wyckoff Public Schools have taken precautions to eliminate controversial material through supervision and instruction. However, I also recognize it is impossible for the Wyckoff Public Schools to prevent access to all controversial materials, and I will not hold them responsible for materials acquired by my child on the internet.

Signature _____ Date _____

Student

I have read the attached letter describing the Wyckoff Public School District's acceptable use of the internet and agree to abide by those provisions. I understand that violation of the use provisions stated in the policy/regulation **will constitute suspension or revocation of internet privileges.**

Signature _____ Date _____

(over)

Parental Agreement Consent Form

We are sending you this parental consent form to both inform you and to request permission for your child's photo/image to be published on the district web site, cable channel, or printed media.

As you are aware, there are potential dangers associated with the posting of personally identifiable information on a web site since global access to the Internet does not allow us to control who may access such information. These dangers have always existed; however, we as schools do want to celebrate your child and his/her work. The law requires that we ask for your permission to use information about your child.

Pursuant to law, we will not release any personally identifiable information without prior written consent from you as parent or guardian. Personally identifiable information includes student names, photo or image, residential addresses, e-mail address, phone numbers and locations and times of class trips.

If you, as the parent or guardian, wish to rescind this agreement, you may do so at any time in writing by sending a letter to the principal of your child's school and such rescission will take effect upon receipt by the school.

Check one of the following choices:

I/WE GRANT permission for a photo/image that includes this student without any other personal identifiers to be published on the district's public web site, cable channel, or printed media.

-OR-

I/WE DO NOT GRANT permission for a photo/image that includes this student without any other personal identifiers to be published on the district's public web site, cable channel, or printed media.

Student Name (Please Print)

Teacher _____ Grade _____

Print name of Parent/Guardian: (print) _____

Signature of Parent/Guardian: (sign) _____

Relation to Student: _____

Date: _____