



WYCKOFF SCHOOL DISTRICT
241 MORSE AVENUE
WYCKOFF, NEW JERSEY 07481

WWW.WYCKOFFPS.ORG

March 22, 2019

This is a formal notification that a Regular Business Meeting of the Board of Education of the Township of Wyckoff, County of Bergen, New Jersey, will be held on Monday, March 25, 2019, 6:30 pm at the Eisenhower Middle School, 344 Calvin Court, Wyckoff, New Jersey 07481.

Patricia Salvati, C.P.A.
Board Secretary

March 25, 2019

Regular Business Meeting

6:30 pm

FORMAL ACTION WILL BE TAKEN AT THIS MEETING

I. Call meeting to order and roll call

Presiding officer's announcement regarding notification of this meeting to the public:

"In compliance with the Sunshine Laws of the State of New Jersey, at least 48 hours prior notice of the meeting stating time, dates, and location has been sent to The Ridgewood News, The Record, The Suburban News, Wyckoff Patch.com, The Wyckoff Library and the Township Clerk."

- A. Recognition of Visitors
- B. Flag Salute

II. COMMUNICATION ON AGENDA ITEMS

When recognized by the President, please state your name and address prior to commenting on an agenda item.

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All meetings at which the Board transacts official business must be public (18A:10-6).

As stated in Board Policy: “Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public.”

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the “Oral Communication” portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

III. BOARD PRESIDENT’S REPORT

IV. COMMITTEE REPORTS

A. Reports and Information from Committee Chairs

1. Communications – Mr. Murtha
2. Policy/Legislation Committee – Mr. McHugh
3. Education Committee – Mrs. Martone
4. Finance Committee – Mr. Della Pietra
5. Facilities Committee – Mr. Mr. McHugh
6. Personnel Committee – Mr. Francin
7. Negotiations – Mr. Della Pietra

V. INTERIM SUPERINTENDENT’S REPORT

A. Discussion Items

1. Enrollment
2. Disciplinary Incidents
3. Kindergarten Registration
4. Administrative Meetings
5. Schools to Watch Re-Designation
6. School Highlights
7. School Performance Reports
8. Curriculum and Instruction Highlights
9. Comments on Agenda Items

VI. BUSINESS ADMINISTRATOR’S REPORT

VII. ACTION ITEMS

A. FISCAL MANAGEMENT

Motion to approve the following Fiscal Management Resolutions:

1. Minutes as follows:
 - a. February 11, 2019 – Private Executive Meeting
 - b. February 11, 2019 – Regular Business Meeting

2. To approve the Bill List as follows:

DATE	DESCRIPTION	WARRANT NO.	AMOUNT
02/15/19	Payroll - Net Pay	Wire Transfer	674,357.62
02/15/19	Payroll - Agency	Wire Transfer	488,227.20
02/15/19	Payroll - FICA	Wire Transfer	82,854.54
02/28/19	Payroll - Net Pay	Wire Transfer	618,550.99
02/28/19	Payroll - Agency	Wire Transfer	474,903.30
02/28/19	Payroll - FICA	Wire Transfer	77,566.05
03/15/19	Payroll - Net Pay	Wire Transfer	659,636.37
03/15/19	Payroll - Agency	Wire Transfer	484,353.05
03/15/19	Payroll - FICA	Wire Transfer	81,422.26
02/11/19	Bills List	24307-24416	540,186.98
03/04/19	Bills List	24417-24534	547,147.30
03/18/19	Bills List	24535-24600	501,168.44
03/15/19	Health Benefits	Wire Transfer	439,269.49
03/15/19	Debt Payment	Wire Transfer	279,700.00

3. **BE IT RESOLVED** to approve the budgetary transfers as per attached.
4. **BE IT RESOLVED** that the Board of Education acknowledges and accepts the certification from the Board Secretary that as of month ending January 31, 2019 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

5. **BE IT FURTHER RESOLVED** that the Wyckoff Board of Education acknowledges that it receives and accepts the Board Secretary’s and Cash Report for the month ending January 31, 2019 and certifies that the report indicates that no major account or fund is over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
6. To approve, with gratitude, the acceptance of gifts as follows:

To:	Washington School	Donation/Dollar Amount
From:	Washington School PTO	
	Birthday Bookcart	\$2,546
	Cultural Assembly	700
	Mixer	73
	Staff Appreciation Breakfast	50
	Valentine’s Day Treats	239
	TOTAL	\$3,608

7. To accept the following additional Non-Public State Aid funding for the 2018-2019 School Year:

Security \$ 29,625
8. To authorize the Superintendent to submit an amendment to the Elementary and Secondary Education Act (ESEA) for the 2019 fiscal year to include the 2018 fiscal year carryover funds of \$15,239 from Title I, \$1,278 from Title II, and \$4,308 from Title IV and to transfer Title IV funds to Title II.
9. **WHEREAS**, the Wyckoff Board of Education has previously approved the purchase of proprietary Apple technology products from the Educational Services Commission of New Jersey (ESCNJ) formerly the Middlesex County Educational Services Commission (“MRESC”) cooperative pricing system contract; and

WHEREAS, the Wyckoff School District is in receipt of quote number 2205168829 for various Apple technology products in the amount of \$288,600.00 under the ESCNJ contract; and

WHEREAS, Apple Financial Services is offering a 0% promotional APR over the term of the lease; and

WHEREAS, the Wyckoff School District is desirous of leasing said Apple products over a three-year period at a cost of \$96,200.00 per annum with the option to purchase said Apple products for \$1 at the end of the lease term; now,

THEREFORE, BE IT RESOLVED that the Wyckoff Board of Education hereby authorizes the lease-purchase of the products listed in quote number 2205168829; and

BE IT FURTHER RESOLVED that the Wyckoff Board of Education hereby authorizes the School Business Administrator to sign all the required documents to effectuate the lease-purchase of the Apple products listed in quote number 2205168829.

Moved by _____ Seconded by _____

Roll Call:

Della Pietra _____ Kaspar _____ Martone _____ McHugh _____
Murtha _____ Nico _____ Francin _____

B. OPERATIONS AND MANAGEMENT

Motion to approve the following Operations and Management Resolutions:

1. **BE IT RESOLVED** that the Wyckoff Board of Education does hereby approve an agreement with the Region I/Mahwah Board of Education, a Coordinated Transportation Services Agency, for the purpose of transporting students in accordance with Chapter 53, P.L. 1997 for the 2019-2020 school year. The services to be provided include, but are not limited to, the coordinated transportation of public, nonpublic and special education students.

BE IT FURTHER RESOLVED, that the Wyckoff Board of Education agrees to abide by the Transportation Services Agreement as published by the Region I/Mahwah Board of Education and attached to this resolution.

2. **BE IT RESOLVED** by the Wyckoff Board of Education, approves the award of a contract to Pomptonian, Inc. as Food Service Management Contractor for the 2019-2020 school year (“the FSMC”) The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of \$0.0773 for each \$1.00 of total applicable food sales. This fee shall be billed monthly as a cost of operation. The FSMC guarantees a minimum profit to

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the District of \$50,000.00 for the 2019-20 school year, contingent upon other requirements outlined in the Request for Proposals response submitted by the FSMC dated March 7, 2019.

3. To approve the Eisenhower Middle School Cafeteria Pricelist for the 2019-2020 school year.
4. **WHEREAS**, the Wyckoff Board of Education (“Board”) advertised for bids for the HVAC Upgrade Project at Abraham Lincoln Elementary School (“Project”); and

WHEREAS, on March 19, 2019, the Board opened bids for the Project; and

WHEREAS, Pattman Plumbing Heating & Air Conditioning Inc. (“Pattman Plumbing”) submitted the lowest bid with a base bid price of \$286,250, together with Alternate No. 1 in the amount of \$368,000, for a total contract sum of \$654,250; and

WHEREAS, the bid submitted by Pattman Plumbing is responsive in all material respects, and it is the Board’s desire to award the Project to Pattman Plumbing.

NOW, THEREFORE, BE IT RESOLVED that the contract for the Project is hereby awarded to Pattman Plumbing for a total contract sum of \$654,250, which shall be paid from the 2019-2020 school budget.

BE IT FURTHER RESOLVED this award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, and an executed A-101, Standard Form of Agreement Between Owner and Contractor, and an A-201, General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board President and the School Business Administrator/Board Secretary are hereby authorized to execute any and all documents necessary to effectuate this Resolution.

Moved by _____ Seconded by _____

Roll Call:

Della Pietra _____ Kaspar _____ Martone _____ McHugh _____
 Murtha _____ Nico _____ Francin _____

C. PERSONNEL

Motion to approve the following Personnel Resolutions:

The Superintendent’s recommendation in regard to personnel matters:

1. **BE IT RESOLVED** that the Wyckoff Board of Education accepts the following resignations:

NAME	POSITION	EFFECTIVE DATE
Laura Severino	Grade 2 – Lincoln School	June 30, 2019
Keri Traficante	Grade 8 Social Studies – Eisenhower	June 30, 2019
Todd Urban	Music – Eisenhower	May 17, 2019
Maria Bollenbacher	Playground Aide – Lincoln	March 29, 2019

2. **BE IT RESOLVED** that the Wyckoff Board of Education accepts the following FMLA Requests:

NAME	POSITION	APPROXIMATE EFFECTIVE DATE	APPROXIMATE END DATE
Nancy Perry	Math Specialist Coolidge	January 2, 2019	April 30, 2019*
Frank Deegan	Resource Room Eisenhower	April 29, 2019	June 30, 2019
Shirin Raval	Grade 2 - Sicomac	September 1, 2019	June 30, 2020 *
Nancy Williams	School Nurse Sicomac	March 18, 2019*	May 13, 2019
Nicole Sottiriou	Language Arts – Eisenhower	September 1, 2019	January 2, 2020
Mallory Provost	Grade 5 – Lincoln	September 1, 2019	February 1, 2020
Susan Yadoff	School Nurse – Eisenhower	March 29, 2019	April 19, 2019

* Amended from a previous agenda

3. **BE IT RESOLVED**, that the Wyckoff Board of Education accepts the applications indicated below for emergent hiring for the following appointments under the requirements of N.J.S.A. 18A:16-1 et. seq., N.J.S.A. 18A:39.17 et.seq.; N.J.S.A. 18A:6-4.13 et.seq. All appointments are contingent upon reference checks in accordance with P.L. 2018, c.5.

NAME	POSITION	TENURE TRACK/LOA OR LRT	REPLACING	GUIDE/STEP	SALARY	APPROXIMATE EFFECTIVE DATE/END DATE
Lisa DuMont	Part Time Pre School Disabilities Teacher - Sicomac	Tenure Track	New Position	MA 2	\$57,453 (.5) pro-rated	March 12, 2019 – June 30, 2019
Pamela Del Grande	LRT Math Specialist -Coolidge	Leave Replacement	Nancy Perry	BA 1	\$51,425 pro-rated	April 3, 2019 – April 30, 2019
Damien Villeneuve **	Music (LRT) – Lincoln	Leave Replacement	Juliette Panzitta	BA 1	\$51,425 pro-rated	April 25, 2019 – June 30, 2019

** Addition to Agenda

4. To approve a stipend in the amount of \$200 per week for *Christine Doidge* to cover the responsibilities of the Sicomac School Nurse with an effective date of March 18, 2019 through an approximate end date of May 13, 2019.
5. To appoint *Lauren McCarthy* as the Superintendent Designee for the Wyckoff Library Board of Directors.
6. To approve the revisions to the Substitute List for the 2018-2019 school year as follows:
 Kasey Finn
 Blaise Ebanietti
 Lisa DuMont
7. To approve the revisions to the Home Instructor List for the 2018-2019 school year as follows:
 Kathleen Sikorski
8. To approve the additions to the Student Teacher/Internship Assignment List as follows:
 Shannon Burns
 Danielle Ross
 Anthony Vigorito
 Matthew Wagner
 Tyler Johnson

Moved by _____ Seconded by _____

Roll Call:

Della Pietra _____ Kaspar _____ Martone _____ McHugh _____
Murtha _____ Nico _____ Francin _____

D. INSTRUCTION AND PROGRAM

Motion to approve the following Instruction and Program Resolutions:

1. To approve the approximate costs associated with the special education placements.

STUDENT NO.	PLACEMENT/PROVIDER REASON	COST
#109219	Home Instruction for 10 hours per week for 4 weeks	\$41.60/hour
#222131	Franklin Lakes Board of Education - Pro-rated Tuition for the 2018-2019 school year	\$29,898.00
#327320	Craig School – Tuition for the 2019-2020 school year and ESY Program	\$56,290.00
#590121	Celebrate the Children – Pro-Rated Tuition and Discrete Trial Therapist for the remainder of the 2018-2019 school year	\$42,683.16

2. To approve the following new Field Trip locations:

9-11 Memorial & Museum
180 Greenwich Street
New York, New York 10281

ShopRite
430 Greenwood Avenue
Wyckoff, New Jersey 07481

Dallas Barbecue
241 W. 42nd Street
New York, New York 10036

Moved by _____ Seconded by _____

Roll Call:

Della Pietra _____ Kaspar _____ Martone _____ McHugh _____
 Murtha _____ Nico _____ Francin _____

E. GOVERNANCE

Motion to approve the following Policy/Communications/Legislation Resolutions:

1. To approve, in accordance with the provisions of N.J.A.C. 6A:23A-7 and Board Policy #6471, reimbursement for travel and related expenses as per attached, where such travel and related expenses have been previously reviewed by the building principal/supervisor, and the chief school administrator has determined that such travel and related expenses promotes the delivery of instruction or furthers the efficient operation of the school district and is fiscally prudent as per the following:

NAME	POSITION	CONFERENCE NAME	DATE(S)	EXPENSES
Erica Ward	Guidance – Eisenhower	Region V Workshop- Trauma Informed Schools and Mental Health in Schools: Engaging Students and Preventing Issues of Concerns	3/6/19	n/a
Claudia McLees	ESL Teacher – District	Sheltered Instruction Observation Protocol	3/11/19; 3/15/19; 3/18/19	n/a
Laila Moolji	Grade 7 Social Studies – Eisenhower	Sheltered Instruction Observation Protocol	3/11/19; 3/15/19; 3/18/19	n/a
Brittany Boykas	Grade 7 Math - Eisenhower	Sheltered Instruction Observation Protocol	3/11/19; 3/15/19; 3/18/19	n/a
Sarah Clooney	Grade 7 Math – Eisenhower	2019 N.J. Association for Middle Level Education (NJAMLE) Conference	3/15/19	n/a
Erica Ward	Guidance – Eisenhower	Understanding School Refusal Behaviors: How School Professionals can Effectively Intervene – Region V Workshop	3/22/19	n/a

Tony Percarpio	Maintenance Mechanic	Daikin Ductless Technical Training	3/26/19	n/a
Faiz Mohammed	Maintenance Mechanic	Daikin Ductless Technical Training	3/26/19	n/a
Susan Roukema	Speech – Lincoln and Sicomac	Region V Workshop – Executive Functioning and Organization Skills	3/29/19	n/a
Riki Schips	Speech – Washington and Eisenhower	Region V Workshop – Executive Functioning and Organization Skills	3/29/19	Travel
Elizabeth Maginn	Speech – Sicomac	Region V Workshop – Executive Functioning and Organization Skills	3/29/19	n/a
Chris Iasiello	Principal – Eisenhower	The College of New Jersey Job Fair	3/29/19	Travel
Phyllis Krey	Nurse – Coolidge	2019 NJ State School Nurse Association Spring Conference	3/30/19	Travel, Registration Fees
John Altieri	Instructional Coach – Sicomac	Math Coach Meeting	4/2/19	Travel
Lynn Wiebe	Guidance – Lincoln	Oppositional Defiant and Disruptive Children and Adolescents	4/4/19	Travel, Registration Fees
Beth Lancellotti	Special Services - Sicomac	The Zones of Regulation Workshop	4/5/19	Travel, Registration Fees
Jigisha Vyas	Instructional Coach – Coolidge	The Zones of Regulation Workshop	4/5/19	Travel, Registration Fees
John Altieri	Instructional Coach – Sicomac	The Zones of Regulation Workshop	4/5/19	Travel, Registration Fees
Pam Noblin	School Social Worker – Sicomac	The Zones of Regulation Workshop	4/5/19	Registration Fees
Patricia Faucetta	Speech – Sicomac	NJ Speech Language Hearing Association Convention	5/2/19	Travel, Registration Fees
Elizabeth Maginn	Speech - Sicomac	NJ Speech Language Hearing Association Convention	5/2/19 and 5/3/19	Travel, Registration Fees

Sue Roukema	Speech - Lincoln	NJ Speech Language Hearing Association Convention	5/2/19 and 5/3/19	Registration Fees
Jo-Ann Geary	Speech – Coolidge	NJ Speech Language Hearing Association Convention	5/2/19 and 5/3/19	Travel, Registration Fees
John Doller	Supervisor – Buildings and Grounds	EPA/AHERA Asbestos Building Inspector Management Planner Refresher	5/6/19	Travel, Registration Fees
Jigisha Vyas	Instructional Coach – Coolidge	Strategies and Structures for Teaching Reading and Writing Workshop	5/16/19	n/a
Jessica Telesmanich	Media Center – Washington	Judy Freeman’s Winners’ Workshop	5/17/19	Travel, Registration Fees
Amanda Reid	Art – Washington	Diane Kashin – The Process of Documentation: Making Teaching and Learning Visible	5/22/19	Travel, Registration Fees
Julia Zlotsky-Goggi	Art – Sicomac	Diane Kashin – The Process of Documentation: Making Teaching and Learning Visible	5/22/19	Travel, Registration Fees
Grace White	Director Curriculum and Instruction	“The Process of Documentation” by New Jersey Reggio Network Workshop	5/22/19	Travel
Pat Salvati	Business Administrator	NJ Association of School Business Officials	6/4/19 – 6/7/19	Travel, Registration fees, Accommodations, Meals
Chris Iasiello	Principal – Eisenhower	15 th Annual Schools to Watch Conference	6/28/19 – 6/29/19	Travel, Registration Fees, Accommodations, Meals

- To approve the second reading/adoption of the attached Wyckoff Township Board of Education Policies and Regulations as follows:

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POLICY #	REG #	TITLE	READING	NOTES/REASON FOR REVISION
		2000 SERIES PROGRAM		
2415.06		Unsafe School Choice Option (M)	2 nd /Adoption	Student Safety Data System (SSDS) replaces Electronic Violence and Vandalism Reporting System (EVVRS)
	2460.8	Special Education – Free and Appropriate Public Education (M)	2 nd /Adoption	SSDS replaces EVVRS
2610		Educational Program Evaluation (M)	2 nd /Adoption	Revisions address the need for districts to use multiple forms of data in monitoring student achievement
		5000 SERIES STUDENTS		
5337		Service Animals	1 st	Compliance with Americans with Disabilities Act
	5530	Substance Abuse (M)	2 nd /Adoption	SSDS replaces EVVRS
5600	5600	Student Discipline/Code of Conduct (M)	2 nd /Adoption	SSDS replaces EVVRS . Additional flexibility given to Superintendent to remove students as appropriate. Change of statute numbers. (REG)
5611		Removal of Students for Firearms Offenses (M)	2 nd /Adoption	SSDS replaces EVVRS. Additional flexibility given to Superintendent to remove students as appropriate.

	5611	Removal of Students from the General Education Program for Weapons/Firearms Offenses (M)	2 nd /Adoption	Definition and small statute language change.
5612		Assault by Students on Board Members or Employees (M)	2 nd /Adoption	SSDS replaces EVVRS
	5612	Assaults on District Board of Education Members or Employees (M)	2 nd /Adoption	Remove definitions to align with code
5613	5613	Removal of Students for Assaults with Weapons Offenses (M)	2 nd /Adoption	SSDS replaces EVVRS. Additional flexibility given to Superintendent to remove students as appropriate. Definition and minor statute language change. (REG)
5756		Transgender Students (New) (M)	1 st	Policy mandated by the State
		7000 SERIES PROPERTY		
7440	7440	School District Security (M)	2 nd /Adoption	Superintendent can designate an employee as a School Safety Specialist
		8000 SERIES OPERATIONS		
8461	8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M)	2 nd /Adoption	SSDS replaces EVVRS. Additional language changes involving the reporting of HIB
8860		Memorials	2 nd /Adoption	Revised to align with flag code.

3. To approve the Student and Teacher 2019-2020 Calendars as per attached.

Moved by _____ Seconded by _____

Roll Call:

Della Pietra _____ Kaspar _____ Martone _____ McHugh _____
Murtha _____ Nico _____ Francin _____

VIII. COMMUNICATION FROM PUBLIC

IX. NEW BUSINESS ITEMS

X. ADVANCE PLANNING

All Work Sessions and Regular Business Meetings are held at Eisenhower Middle School, 344 Calvin Court, Wyckoff, New Jersey 07481 unless otherwise noted.

Future Meeting Dates:

1. April 29, 2019

Regular Business Meeting @6:30 pm

Anticipated Agenda Items:

- a. Public Budget Hearing
- b. Boys' Basketball Team Championship Recognition

XI. ADJOURNMENT