

Minutes of the Regular Business Meeting of the Board of Education of the Township of Wyckoff, County of Bergen, New Jersey, held on Monday, November 5, 2018 at 7:05 PM, at the Eisenhower Middle School, 344 Calvin Court, Wyckoff, NJ 07481

I. Members Present: Rob Francin, President
 Lisa Martone, Vice President
 Chris Della Pietra
 Frederic Farcy
 Dan McHugh
 Tim Murtha
 Gina Nico

Absent: None

Staff Present: Dr. Richard Kuder, Superintendent
 Ms. Patricia A. Salvati, Business Administrator/Board Secretary

In compliance with the New Jersey Open Public Meetings Law, a notice of the meeting stating time, dates and, location has been sent to The Ridgewood News, The Record, The Suburban News, The Wyckoff Library, and the Township Clerk.

- A. Recognition of Visitors: There were 13 staff members and community members present.
- B. Dr. Kuder led the flag salute.
- C. Community Planning Presentation

Ms. Nancy Stern of Sousa & Stern, Consultants presented the outcome of the Community Planning Workshop, which was held on October 20th. She reported that the key goal areas are student achievement, wellness, and personalization.

II. COMMUNICATION ON AGENDA ITEMS

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6).

As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public".

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the "Oral Communication" portion at the end of the agenda. At that time, questions do not have to be confined to agenda items. Mr. Francin invited questions or comments from the public. There were none.

III. BOARD PRESIDENT'S REPORT

Mr. Francin thanked Ms. Stern for the thoughtful Community Planning Session and her presentation this evening.

Mr. Francin reported that the Board will be advertising for the permanent Superintendent position within the next few weeks and that Dr. Jeffrey Feifer was selected as the Interim Superintendent. He commented that Dr. Feifer is a seasoned Administrator and the right person to help bridge the gap until a permanent Superintendent is selected.

IV. SUPERINTENDENT'S REPORT

Dr. Kuder spoke about the successful Strategic Community Planning Session and commented that the outcome is that the district's Mission Statement reflects the core values of the district.

Dr Kuder reported on the District Crisis Management Plan and mentioned that Crisis Teams from each school meet on a regular basis and perform tabletop drills to prepare for various situations.

Dr. Kuder spoke about the recent field trip to Pfizer which the Eisenhower Girls STEM Club participated in to learn about STEM careers for girls.

Lastly, Dr. Kuder thanked the Fire Department and Police Department for their continued interaction with our students.

V. BUSINESS ADMINSTRATOR'S REPORT

Ms. Salvati reported on the advertising of the permanent Superintendent position.

Motion by Dan McHugh seconded by Tim Murtha to rescind the following agenda Item from the agenda:

GOV.4 **BE IT RESOLVED** by the Wyckoff Board of Education (hereinafter referred to as the "Board") that the terms, stipulations and conditions as established in the Transportation Agreement between the Board and the Individual whose name is on file in the Superintendent's office, are hereby adopted and approved by the Board. The Board President and Business Administrator/Board Secretary are hereby authorized and directed to execute the Transportation Agreement, and any other documents necessary to effectuate the agreement.

Roll Call Vote –

Della Pietra —YES Farcy —YES Martone – YES Murtha – YES

Nico – YES McHugh – YES Francin — YES

VI. ACTION ITEMS

Motion by Chris Della Pietra seconded by Frederic Farcy to approve the following agenda items:

A. FISCAL MANAGEMENT

1. Minutes as follows:
 - a. October 15, 2018 – Private Executive Meeting
 - b. October 15, 2018 – Regular Business Meeting
2. To approve the Bill List as follows:

DATE	DESCRIPTION	WARRANT NO.	AMOUNT
10/15/18	Payroll - Net Pay	Wire Transfer	\$ 629,620.12
10/15/18	Payroll - Agency	Wire Transfer	\$ 468,063.03
10/15/18	Payroll - FICA	Wire Transfer	\$ 75,431.16
10/30/18	Payroll - Net Pay	Wire Transfer	\$ 629,620.12
10/30/18	Payroll - Agency	Wire Transfer	\$ 468,063.03
10/30/18	Payroll - FICA	Wire Transfer	\$ 75,431.16
10/22/18	Bills List	23580-23684	\$ 420,175.02
11/05/18	Bills List	23685-23785	\$ 308,685.06
11/15/18	Health Benefits	Wire Transfer	\$ 426,323.55

3. **BE IT RESOLVED** to approve the budgetary transfers as per attached.
4. To approve the acceptance of gifts as per attached.
5. To approve the following student fees for the 2018-2019 school year:

Summer Academies - \$100 per class period
 Chromebook Insurance - \$20 per student
 Pay to Play Athletics - \$150 per student

B. OPERATIONS AND MANAGEMENT

1. To accept **WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Wyckoff School district are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Wyckoff School district hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan for Wyckoff School district in compliance with Department of Education requirements.

2. To approve the proposal from Dicara Rubino Architects for professional services for the Entrance Vestibule Renovations at Coolidge, Lincoln, Sicomac, and Washington Elementary Schools, at a cost not to exceed \$26,000 plus reimbursable expenses.
3. **WHEREAS**, the Board is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board is desirous of selling said surplus property in an "as is" condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Wyckoff Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Wyckoff Board of Education
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.
- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows: telephone handsets, internet access point equipment, and any other non-useable equipment in storage.
- (5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Board reserves the right to accept or reject any bid submitted.

C. PERSONNEL

The Superintendent's recommendation in regard to personnel matters:

1. To approve the appointment of Dr. Jeffrey Feifer, Interim Superintendent, at a per diem rate of \$652.52, effective January 1, 2019 through June 30, 2019 or until a permanent Superintendent is appointed, pending clearance of required documents and approval from the Executive County Superintendent of Schools.
2. To approve the agreement between the Wyckoff Board of Education and Dr. Jeffrey Feifer to work up to a maximum of 9 days at the per diem rate of \$652.52 for transitional orientation prior to January 1, 2019.
3. To approve the Parental Leave Request of Staff Member #4895 with an approximate effective date of February 4, 2019 through an approximate end date of June 30, 2019.
4. To approve the Parental Leave Request of Staff Member #5275 with an approximate effective date of March 11, 2019 through an approximate end date of June 30, 2019.
5. To approve the Parental Leave Request of Staff Member #5329 with an approximate effective date of February 28, 2019 through an approximate end date of July 15, 2019.
6. To approve the Medical Leave Request of Staff Member #4288 with an approximate effective date of November 19, 2018 through an approximate end date pending medical clearance.
7. To approve 20 additional hours at her hourly rate for *Jackie Pettica* to assist two students during the Before School Student Council meetings for the 2018-2019 school year.
8. To approve 30 additional hours at her hourly rate for *Karren Baldasare* to assist a student during the before-school chorus meetings.
9. To approve the agreement with Accutrace Inc. for new employee screening services at a cost of \$10 per employee.
10. To approve the Field Placements and Student Teacher Assignments for the 2018-2019 school year.

D. INSTRUCTION AND PROGRAM

1. To approve the costs associated with the out-of-district placements as per attached.

NONE

2. To approve the Rutgers University, Cook Campus Building, New Brunswick, New Jersey as a new educational field trip destination so that Eisenhower Middle School 8th Graders can attend the Rutgers University Climate and Environmental Change Teen Summit STEM Program which will educate students on climate change science through interaction with Rutgers University scientists.
3. To approve the Eisenhower Middle School Boys' and Girls' Basketball Schedules for the 2018-2019 school year.

E. GOVERNANCE

1. To approve, in accordance with the provisions of N.J.A.C. 6A:23A-7 and Board Policy #6471, reimbursement for travel and related expenses as per attached, where such travel and related expenses have been previously reviewed by the building principal/supervisor, and the chief school administrator has determined that such travel and related expenses promotes the delivery of instruction or furthers the efficient operation of the school district and is fiscally prudent as per attached.
2. To approve the reading/adoption of the attached Wyckoff Township Board of Education Policies and Regulations.
3. To approve the submittal of the School Safety and Security Plan Annual Review State of Assurance in accordance with N.J.A.C. 6A:16-5.1.

Roll Call Vote –

Della Pietra —YES Farcy —YES Martone – YES Murtha – YES
 Nico – YES McHugh – YES Francin — YES

VII. COMMUNICATION FROM PUBLIC

A local business owner spoke about his playground manufacturing company and requested that the Board give consideration for future playground projects.

A Wyckoff resident spoke about buses speeding on Calvin Court and Dr. Kuder stated that he will report the issue to the bus company.

VIII. NEW BUSINESS ITEMS

There were none.

IX. ADVANCE PLANNING

All Work Sessions and Regular Business Meetings are held at Eisenhower Middle School, 344 Calvin Court, Wyckoff, New Jersey 07481 unless otherwise noted.

Future Meeting Dates:

1. December 10, 2018 –
 Work Session @6:30 pm
 Regular Business Meeting @7:00 pm
Anticipated Agenda Items
 - a. Boys Soccer Team Championship Proclamation

The Board took a recess at 7:35 PM and entered into a Private Executive Session to discuss H.I.B. Case # 2018-501 and the Superintendent Search process.

X. ADJOURNMENT

7:45 PM the Board returned to the Regular Business Meeting and the meeting was adjourned.



Patricia A. Salvati
Business Administrator/Board Secretary