



WYCKOFF SCHOOL DISTRICT  
241 MORSE AVENUE  
WYCKOFF, NEW JERSEY 07481

[WWW.WYCKOFFPS.ORG](http://WWW.WYCKOFFPS.ORG)

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August 17, 2018

This is a formal notification that a Private Executive Meeting of the Board of Education of the Township of Wyckoff, County of Bergen, New Jersey, will be held on Monday, August 20, 2018, 6:30 pm, followed by a Regular Business Meeting at 7:00 pm at the Wyckoff Board of Education Office, 241 Morse Avenue, Wyckoff, New Jersey 07481.

Patricia Salvati, C.P.A.  
Board Secretary

**August 20, 2018**

**Private Executive Meeting**

6:30 pm

**Regular Business Meeting**

7:00 pm

**FORMAL ACTION WILL BE TAKEN AT THIS MEETING**

I. Call meeting to order and roll call

Presiding officer's announcement regarding notification of this meeting to the public:

"In compliance with the Sunshine Laws of the State of New Jersey, at least 48 hours prior notice of the meeting stating time, dates, and location has been sent to The Ridgewood News, The Record, The Suburban News, Wyckoff Patch.com, The Wyckoff Library and the Township Clerk."

- A. Recognition of Visitors
- B. Flag Salute
- C. Christine Fuller Retirement Recognition
- D. Strategic Planning - Nancy Stern

## II. COMMUNICATION ON AGENDA ITEMS

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6).

As stated in Board Policy: “Meetings of the Board are conducted for the purpose of carrying on the business of the schools and, therefore, are not public meetings, but meetings held in public.”

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the “Oral Communication” portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

## III. BOARD PRESIDENT’S REPORT

## IV. SUPERINTENDENT’S REPORT

## V. BUSINESS ADMINISTRATOR’S REPORT

## VI. COMMITTEE REPORTS

### A. Reports and Information from Committee Chairs

1. Communications – Mrs. Nico
2. Policy/Legislation Committee – Mr. McHugh
3. Education Committee – Mrs. Martone
4. Finance Committee – Mr. Della Pietra
5. Facilities Committee – Mr. Farcy
6. Personnel Committee – Mr. Francin

## VII. ACTION ITEMS

### A. FISCAL MANAGEMENT

Motion to approve the following Fiscal Management Resolutions:

1. Minutes as follows:
  - a. July 16, 2018 – Regular Business Meeting
  - b. July 16, 2018 – Private Executive Meeting

2. To approve the Bill List as follows:

DATE	DESCRIPTION	WARRANT NO.	AMOUNT
07/30/18	Payroll - Net Pay	Wire Transfer	70,848.22
07/30/18	Payroll - Agency	Wire Transfer	54,251.79
07/30/18	Payroll - FICA	Wire Transfer	8,981.29
08/15/18	Payroll - Net Pay	Wire Transfer	175,162.40
08/15/18	Payroll - Agency	Wire Transfer	80,768.45
08/15/18	Payroll - FICA	Wire Transfer	18,886.60
07/30/18	Bills List	23036-23129	756,960.52
08/13/18	Bills List	23132-23193	794,446.90
08/14/18	Lease Payment	Wire Transfer	93,225.82
08/15/18	Health Benefits	Wire Transfer	422,939.52
07/30/18	Void Check	23126	280.50
07/30/18	Void Check	23129	140.25
08/13/18	Void Check	23130	140.25

3. **BE IT RESOLVED** to approve the budgetary transfers as per attached.
4. **BE IT RESOLVED** that the Board of Education acknowledges and accepts the certification from the Board Secretary that as of month ending July 31, 2018 no line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.
5. **BE IT FURTHER RESOLVED** that the Wyckoff Board of Education acknowledges that it receives and accepts the Board Secretary's and Cash Report for the month ending July 31, 2018 and certifies that the report indicates that no major account or fund is over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. To approve the acceptance of gifts as per attached.  
NONE
7. To accept the Extraordinary Aid Funding in the amount of \$296,809 for the 2017-2018 School Year.

8. To accept the reimbursement of the 2017-2018 Non-Public School Transportation Costs in the amount of \$22,268.00.
9. To approve the Annual Regular Tuition Rate for the 2018-2019 school year as being equal to the 2016-2017 Total Budgetary Comparative Per Pupil Cost calculation as found in the advertised per pupil cost calculations section of the User Friendly Budget which is \$16,510.
10. To establish the Annual Regular Tuition Rate for staff nonresident students for the 2018-2019 school year as being equal to twenty percent (20%) of 2016-2017 Total Budgetary Comparative Per Pupil Cost calculation as found in the advertised per pupil cost calculations section of the User Friendly Budget which is \$3,302.
11. To approve the 2018-2019 Nonpublic School Security Aid Program Agreement between Saint Elizabeth School and the Wyckoff Board of Education.
12. To approve the 2018-2019 Nonpublic School Security Aid Program Agreement between Eastern Christian Middle School and the Wyckoff Board of Education.
13. To approve the 2018-2019 Nonpublic School Technology Initiative Program Agreement between Saint Elizabeth School and the Wyckoff Board of Education.
14. To approve the 2018-2019 Nonpublic School Technology Initiative Program Agreement between Eastern Christian Middle School and the Wyckoff Board of Education.
15. To approve the 2018-2019 Nonpublic School Nursing Program Agreement between Saint Elizabeth School and the Wyckoff Board of Education.
16. To approve the 2018-2019 Nonpublic School Nursing Program Agreement between Eastern Christian Middle School and the Wyckoff Board of Education.

17. To accept the following Non-Public State Aid funding for the 2018-2019 School Year:

Nursing	\$ 36,315
Technology	\$ 13,716
Textbooks	\$ 20,346
Security	\$ 29,625

18. To accept the funding under the Individuals with Disabilities Education Act (IDEA) Application for the 2018-2019 School Year as per the Notification of Grant Award:

Preschool Program - District	\$20,805
Preschool Program – Nonpublic	\$ 2,972
Basic Program – District	\$373,287
Basic Program – Nonpublic	\$76,107

19. To approve the purchase of 135 Meraki MR42 Cloud Managed Access Points from EPlus Technology Inc. in the amount of \$82,350.
20. To approve the agreement between the Wyckoff Board of Education and the Dolores Buli, M.D. as the School Physician, at an annual fee of \$8,000 for the 2018-2019 school year.
21. **WHEREAS**, the Board is the owner of certain surplus property which is no longer needed for public use; and  
**WHEREAS**, the Board is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

**NOW THEREFORE, BE IT RESOLVED** by the Wyckoff Board of Education, as follows:

- (1) The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com and also available from the Wyckoff Board of Education
- (2) The sale will be conducted online and the address of the auction site is govdeals.com.

- (3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- (4) A list of the surplus property to be sold is as follows: office furniture, student desks, tables, student chairs, and any other non-useable equipment in storage.
- (5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- (6) The Board reserves the right to accept or reject any bid submitted.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call:

Della Pietra \_\_\_\_\_ Farcy \_\_\_\_\_ Martone \_\_\_\_\_ McHugh \_\_\_\_\_  
Murtha \_\_\_\_\_ Nico \_\_\_\_\_ Francin \_\_\_\_\_

**B. OPERATIONS AND MANAGEMENT**

Motion to approve the following Operations and Management Resolutions:

1. To authorize payment to Bogush Plumbing for labor and equipment costs due to emergency cleaning, jetting and repairs of the septic system located at the Wyckoff Board of Education Central Office at a total cost of \$6,919.96 in accordance with N.J.S.A.18A:18-7.
2. To approve the submission of the Lead Testing Program Statement of Assurance (SOA) for the 2017-2018 school year to the Interim Executive County Superintendent of Schools.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call:

Della Pietra \_\_\_\_\_ Farcy \_\_\_\_\_ Martone \_\_\_\_\_ McHugh \_\_\_\_\_  
Murtha \_\_\_\_\_ Nico \_\_\_\_\_ Francin \_\_\_\_\_

C. PERSONNEL

Motion to approve the following Personnel Resolutions:

The Superintendent's recommendation in regard to personnel matters:

1. To accept, with regret, the resignation of *Daniel Pasquale*, Instrumental Music Teacher, Eisenhower Middle School, effective July 27, 2018.
2. To accept, with regret, the resignation of *Lauren Malaney*, Special Education Instructional Coach, effective August 9, 2018.
3. To accept, with regret, the resignation of *Ellen Brennan*, Special Education Aide, Lincoln School, effective July 27, 2018.
4. To accept, with regret, the resignation of *Courtney Mottola*, Special Education Aide, Lincoln School, effective August 13, 2018.
5. To accept, with regret, the resignation of *Julia Condon*, Special Education Aide, Eisenhower Middle School, effective July 26, 2018.
6. To accept, with regret, the resignation of *Tracy Nieradka*, Special Education Aide, Eisenhower Middle School, effective August 17, 2018.
7. To approve the appointment of *Laura Lucchetto*, Computer Literacy/Applications/Programming Teacher, Sicomac School, B.A. Step 12, \$62,572 with an effective date of August 28, 2018 through June 30, 2019, pending verification of all required documentation.
8. To approve the appointment of *George Lambert*, Spanish Teacher, Eisenhower Middle School, M.A. Step 10, \$63,572 with an effective date of August 28, 2018 through June 30, 2019, pending verification of all required documentation.
9. To approve the appointment of *Julie Merino*, Elementary World Language Teacher, B.A. Step 5, \$54,072 with an effective date of August 28, 2018 through June 30, 2019, pending verification of all required documentation.

10. To approve the appointment of *Marissa Harrichand*, Social Studies Teacher, Eisenhower Middle School, B.A. Step 1, \$51,425 with an effective date of August 28, 2018 through June 30, 2019, pending verification of all required documentation.
11. To approve the appointment of *Megan Mihalik*, Language Arts Teacher, Eisenhower Middle School, M.A. Step 4, \$58,572 with an effective date of August 28, 2018 through June 30, 2019, pending verification of all required documentation.
12. To approve the appointment of *Michael Sasson*, Instrumental Music Teacher, Eisenhower Middle School, B.A. Step 1, \$51,425 with an effective date of August 28, 2018 through June 30, 2019, pending verification of all required documentation.
13. To approve the appointment of *Christina Knapp*, Leave Replacement Grade 2 Teacher, Sicomac School, B.A. Step 1, \$51,425 with an approximate effective date of November 19, 2018 through an approximate end date of June 30, 2019, pending verification of all required documentation.
14. To approve the appointment of *Kelly Wogisch*, Leave Replacement Grade 2 Teacher, Sicomac School, B.A. Step 1, \$51,425 with an approximate effective date of August 28, 2018 through an approximate end date of March 11, 2019, pending verification of all required documentation.
15. To approve the appointment of *Dolores Hunt*, Special Education Aide, Washington School, 6.75 hours per day, with an annual salary of \$25,216 with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.
16. To approve the appointment of *Rebecca Tutschek*, Special Education Aide, Eisenhower Middle School, 6.75 hours per day, at an annual salary of \$25,216 with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.
17. To approve the appointment of *Nancy Collentine*, Special Education Aide, Eisenhower Middle School, 6.75 hours per day, with an annual salary of \$25,216 with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.



18. To approve the appointment of *Jamie Celusak*, Special Education Aide, Eisenhower Middle School, 6.75 hours per day, with an annual salary of \$25,216 with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.
19. To approve the appointment of *Julianne Belsito*, Special Education Aide, Lincoln School, 6.75 hours per day, at an annual salary of \$25,216 with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.
20. To approve the appointment of *Michele Osani*, Special Education Aide, Eisenhower Middle School, 6.75 hours per day, with an annual salary of \$25,216 with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.
21. To approve the appointment of *Elizabeth Behar*, Playground Aide, Lincoln School, \$14.50 per hour, 10 hours per week, with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.
22. To approve the appointment of *Gerardina Plavier*, Playground Aide, Lincoln School, \$14.50 per hour, 10 hours per week, with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.
23. To approve the appointment of *Cinzia Rodano*, Playground Aide, Lincoln School, \$14.50 per hour, 10 hours per week, with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.
24. To approve the appointment of *Aimee Kientopp*, Playground Aide, Washington School, \$14.50 per hour, 10 hours per week, with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.
25. To approve the appointment of *Patricia Sartor*, Cafeteria/Lunchroom Aide, Eisenhower Middle School, \$14.50 hourly rate, 2.5 hours per day, with an effective date of September 1, 2018 through June 30, 2019, pending verification of all required documentation.

26. To amend resolution VI.C.15 of the June 18, 2018 Regular Business Meeting to read as follows:  
To approve the parental leave of absence of Staff Member #4799 with an approximate effective date of August 28, 2018 through an approximate end date of March 11, 2019.
27. To approve the change in job title of *Grace White* from Supervisor of Curriculum and Instruction to Director of Curriculum and Instruction, at a pro-rated annual salary of \$151,285 effective September 1, 2018.
28. To approve an adjustment in the annual salary for *Catherine Ingrasci* from \$62,958 to \$63,201 plus longevity for the 2018-2019 school year.
29. To revise the end date of the Parental Leave Request of Staff Member #5126 from December 17, 2018 to August 27, 2018.
30. To approve the paid personal leave of Staff Member #5266 for 16 days through August 27, 2018.
31. To approve the unpaid personal leave of Staff Member #5151 for 11 days during the month of September 2018.
32. To approve 2 additional hours each, at their hourly rate, to provide training to the following Coolidge Playground Aides on Tuesday, September 4, 2018:  
*Louis Rea*  
*Ruth Cusick*  
*Vicki Tipper*  
*Mary Ann Picardi*  
*Jacqueline Shaffer*
33. To approve 5 additional hours, at her hourly rate, for *Kimberly Hentze* to provide reading instruction support for Student #100422 during the month of August 2018.
34. To approve 3 additional hours each, at the summer hourly rate, for *Ellen Calamito* and *Allie Van Hooker* to complete Science curriculum work.
35. To approve 3 additional hours, at the summer hourly rate, for *Kimberly Simon* to work on the Eisenhower Middle School Advisory Curriculum.

36. To approve the Stipend List for the 2018-2019 school year as per attached.
37. To approve the Substitute Teacher List for the 2018-2019 school year as per attached.
38. To approve the Field Placements and Student Teacher Assignments for the 2018-2019 school year as per attached.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call:

Della Pietra \_\_\_\_\_ Farcy \_\_\_\_\_ Martone \_\_\_\_\_ McHugh \_\_\_\_\_  
Murtha \_\_\_\_\_ Nico \_\_\_\_\_ Francin \_\_\_\_\_

D. INSTRUCTION AND PROGRAM

Motion to approve the following Instruction and Program Resolutions:

1. To approve the costs associated with the out-of-district placements as per attached.
2. To approve the contract with Catapult Learning, LLC to provide nursing services for all eligible children enrolled in nonpublic schools in Wyckoff effective September 1, 2018 through June 30, 2019 as per attached.
3. To approve the submission of the Statement of Assurance for the 2018-2019 District Professional Development Plan (PDP) as per attached.
4. To approve the contract with Bergen County Special Services Educational Enterprises to provide services of an Itinerant Teacher of the Deaf for Student #559625 during the 2018-2019 school year at a cost not to exceed \$26,400 as per attached.
5. To accept the Proposal of Work from Dr. Derrick Gay, Consultant, for Diversity and Inclusivity Consultation Services at an annual cost of \$35,000 and to authorize the Business Administrator to execute the contract between Dr. Derrick Gay and the Wyckoff Board of Education, commencing on July 1, 2018 through June 30, 2019.

6. To approve the adoption of the Self-Directed Growth Plan (SDGP) as a teacher evaluation option in accordance with N.J.A.C. 6A:10-4.4.3i as part of a pilot program in the 2018-2019 school year.
7. To approve, in accordance with AchieveNJ, the Mid-Continent Research for Education and Learning (McREL) Balanced Leadership: Principal Evaluation System as the approved Principal Practice Evaluation Instrument and the Mid-Continent Research for Education and Learning (McREL) Teacher Evaluation Standards as the approved Teacher Practice Evaluation Instrument for the 2018-2019 school year.
8. To approve the addendum to the existing contract with Horizon Healthcare to provide a nurse to travel on the bus with Student #123625 for the 2018-2019 school year at a cost not to exceed \$35,000.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call:

Della Pietra \_\_\_\_ Farcy \_\_\_\_ Martone \_\_\_\_ McHugh \_\_\_\_  
Murtha \_\_\_\_ Nico \_\_\_\_ Francin \_\_\_\_

#### E. GOVERNANCE

Motion to approve the following Policy/Communications/Legislation Resolutions:

1. To approve, in accordance with the provisions of N.J.A.C. 6A:23A-7 and Board Policy #6471, reimbursement for travel and related expenses as per attached, where such travel and related expenses have been previously reviewed by the building principal/supervisor, and the chief school administrator has determined that such travel and related expenses promotes the delivery of instruction or furthers the efficient operation of the school district and is fiscally prudent as per attached.
2. To approve the reading/adoption of the attached Wyckoff Township Board of Education Policies and Regulations.
3. To approve the revised 2018-2019 Holiday Schedule for Twelve Month Personnel.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_

Roll Call:

Della Pietra \_\_\_\_\_ Farcy \_\_\_\_\_ Martone \_\_\_\_\_ McHugh \_\_\_\_\_  
Murtha \_\_\_\_\_ Nico \_\_\_\_\_ Francin \_\_\_\_\_

VIII. COMMUNICATION FROM PUBLIC

IX. NEW BUSINESS ITEMS

X. ADVANCE PLANNING

All Work Sessions and Regular Business Meetings are held at Eisenhower Middle School, 344 Calvin Court, Wyckoff, New Jersey 07481 unless otherwise noted.

Future Meeting Dates:

1. September 17, 2018 –  
Work Session @6:30 pm  
Regular Business Meeting @7:00 pm  
*Anticipated Agenda Items*
  - a. Summer Facilities Update

XI. ADJOURNMENT