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Dear Families of the Wyckoff and Franklin Lakes School Districts,

The health and well-being of our students and staff have always been high priorities in our school districts. Planning and preparation for a safe and healthy school community *before, during, and after* any possible emergency, is part of our ongoing mission. With growing concern regarding the [Coronavirus \(COVID-19\)](#), we want to update you on how the Wyckoff and Franklin Lakes School Districts are monitoring and addressing these health related issues.

- We have a “Continuity of Operations Plan” that establishes teams to coordinate the essential functions for crisis management. These include human resource management, academic continuity, counseling, information technology, and facilities management. Committees are in the process of meeting to ensure that we have updated plans for contingencies related to these areas.
- We are actively building upon our everyday practices to help reduce the spread of a wide variety of infectious diseases, including COVID-19. A review, update, and implementation of emergency operations plans that emphasize common-sense preventive actions for students and staff are underway. For example, we continue to emphasize measures such as staying home when sick, appropriately covering coughs and sneezes, cleaning frequently touched surfaces, and washing hands often. We encourage families and staff to be diligent in adhering to common-sense health practices and refer to the resources below for timely and accurate information.
- Health and safety policies and regulations are in place to guide the district. We also receive and implement guidance from the Centers for Disease Control and Prevention, the World Health Organization, the New Jersey Department of Education, state and county health departments, the National Association of School Nurses, and all our professional organizations.

Resources Regarding 2019 Novel Coronavirus

[World Health Organization \(WHO\)](#)

COVID-19 FAQs from WHO, a United Nations agency dedicated to world public health. Information covered in FAQs includes how the virus is spread, symptoms, prevention methods, and information regarding treatment.

[Centers for Disease Control and Prevention \(CDC\)](#)


The CDC is providing information on how the agency is responding to the novel coronavirus outbreak. This information includes FAQs, prevention and treatment, how testing is being conducted, and updates on cases in the United States and throughout the world.

[New Jersey State Department of Health \(NJDOH\)](#)

The NJ Department of Health is keeping track of cases of novel coronavirus in New Jersey. You can find current information and a 24-hour toll-free hotline to answer questions about coronavirus.

Please be assured that our districts will continue to monitor the situation and communicate about any possible impact on our school communities.

Sincerely yours,



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